



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

December 1, 2008
CN #001-09

MEMORANDUM

To: Child and Adult Care Food Program (CACFP) Sponsors

From: Mary Szafranski, Deputy Associate Superintendent
Health and Nutrition Services

Original Signed

Melissa Conner, Director
Child and Adult Care Food Program

Subject: CACFP Application Approval for Fiscal Year 2009

Welcome to the Child and Adult Care Food Program Fiscal Year 2009! The CACFP team welcomes back all renewing sponsors and looks forward to working with you throughout this coming year. As all returning sponsors have experienced, there are many new, exciting changes happening with CACFP. Efforts continue to enact program enhancements and provide instructions that promote a quality program focusing on the nutrition and health of all participants.

Please remember that application and site approvals have been completed on-line. All updates to the submitted site and sponsor applications can now be made on-line, throughout the year when it is convenient for your organization. It is important to submit any application or site changes during the month you wish the change to become effective. Any application alterations will generate an email to your specialist. This will allow the specialist to view and process the submitted changes.

Included with your packet are the revised Center Guidance Manual and the Eligibility Handbook which can be found online. We invite you to visit our online registration page for a schedule of FY2009 trainings. Please make certain that new directors take advantage of the free trainings. This is the best way to maintain CACFP program integrity.

Adult Day Care: <http://www.ade.az.gov/health-safety/cnp/cacfp/adult/>
Child Care Centers: <http://www.ade.az.gov/health-safety/cnp/cacfp/child/>
CACFP online registration: <http://www.ade.az.gov/online/registration/>

Additionally, you will find a revised Medical Statement for Participants Requiring Food Substitutions form. Please note that special medical foods, food substitutions, or textural modifications must be provided to a *disabled* participant whose condition has been identified and documented by a licensed physician. In addition, the food service provider may, but is not required to, make food substitutions for participant's that *do not have a disability* but may have a non life threatening food allergy or food intolerance which has been recognized by a medical authority (medical physician, registered nurse or registered dietitian) .

Coming Soon! CACFP staff continually design programs to assist CACFP participants with the promotion of health and nutrition standards. Please watch for available opportunities in upcoming memos and in Table Talk and Busy Body, the CACFP newsletters.

Please feel free to contact your specialist with any questions.

Kenny Barnes	602.364.1070	Ernie Montana	520.628.6776
Michael Flores	602.542.8716	Tracey Nissen	602.542.1550
Cori Hensley	520.628.6775	Mandy Quintanar	602.542.1970
Jennifer Manley	602.364.0161	Elsa Ramirez	520.628.6774
Dustin Melton	602.364.0141	Joe Steech	602.364.0455